

RULES OF THE SOCIAL QUARTERS

**Published and Promulgated by the Executive Board of American
Legion Post 148**



ARTICLE I

Definitions

Article 1. **Definitions** – A short explanation of **Articles 1 thru 10**

Article 2. **Persons permitted in the Social Quarters** - Members and guest in good standing with the American Legion

Article 3. **Beverages** – To whom, how, when and where alcohol is to be sold and/or consumed

Article 4. **Dress Code** – Proper attire for the Social Quarters

Article 5. **Conduct** – Behavior becoming of the American Legion by its members and guest

Article 6. **Club Management** – Direction as to the Social Quarters operation and management

Article 7. **Hours of Operation** – Hours of operation of the Social Quarters

Article 8. **Sound Control** – Person/persons responsible for the audio/visual equipment

Article 9. **Kitchen Operations** – Person/persons responsible for the care of the kitchen

Article 10. **Changes to the Rules of the Social Quarters** – Additions, deletions and/or changes

ARTICLE II

Persons Permitted in the Social Quarters

Section 1. Except as stated elsewhere in these rules, the following persons shall be admitted.

- Any member of the American Legion showing his/her current American Legion card and his/her spouse or significant other.
- Any member of the American Legion Auxiliary showing her current card and her spouse or significant other.
- Any member of the Sons of the American Legion showing his current card and his spouse or significant other
- Minor children/grandchildren of any member stated above, during authorized times and when accompanied by the member

- Any Active Duty Military showing proper identification and his/her spouse or significant other.

Section 2. A member in good standing of Post 148 or of other American Legion Posts shall be allowed to bring guest into the Social Quarters. All guests will be signed in by their sponsor in the “Guest Sign in Book”. Guests who are eligible to join the American Legion, American Legion Auxiliary or the Sons of the American Legion are restricted to three (3) visits to the Social Quarters as a guest. The sponsoring member is responsible for determining membership eligibility with respect to these provisions and will inform his/her guest(s) that joining the American Legion or its recognized affiliates will determine their future visitation rights. These restrictions do not apply to the provisions of immediate family or significant other categories as stated in

Section 3. Members shall be wholly responsible for the conduct of their guest. The House Committee, as appropriate, will address issues resulting from guests’ misconduct.

Section 4. All members who enter the American Legion are required to present their current Membership Card to the ABC Manager on duty prior to being served.

Section 5. Non-Member Guests are not permitted to remain in the Social Quarters after the sponsoring member has left. These Non-Member guests are allowed only one (1) visit per day.

Section 6. No person under the age of 18 will be permitted in the Social Quarters after 10:00 p.m. except on nights of Special Post functions, or as deemed appropriate by the manager on duty. An adult member must accompany all persons under the age of 18. No persons under the age of 18 will be seated at or linger around the bar area.

Section 7. No one under the age of 18 will be allowed to purchase/open pull tabs or play the simulated slot machines.

ARTICLE III

Beverages

Section 1. No alcoholic beverages will be served to minors (**persons under age 21**), nor will they carry any alcoholic beverages to any person in the Social Quarters.

Section 2. Alcoholic beverages purchased or mixed in the Social Quarters may not be carried out of the building except on the deck or fenced in area. This will not apply if we have a special events permit for a function in the parking lot.

Section 3. At special functions, such as the E.O.D. Wounded Warriors benefit, alcoholic beverages may be purchased outside the building and must be consumed on the Post grounds. The Post must obtain a Special Events license from the ABC to sell alcoholic beverages outside the building.

ARTICLE IV

Dress Code

Section 1. Members and guests must be neatly and appropriately dressed at all times. Any clothing deemed inappropriate by management is not permitted. This would include clothing that is suggestive or revealing or in bad taste. All members and guests are expected to dress so as not to offend any other member or guest. Examples of inappropriate dress are as follows:

- Bare chests, bellies, backs or feet
- Swimwear
- Any outerwear with vulgar or offensive slogans
- Oversized tank tops
- Holey cut-offs with inside pockets showing

Section 2. The management reserves the right to specify particular dress for special occasions.

Section 3. Members and guests are required to clean their shoes/boots to avoid tracking mud and/or seasonal (e.g. salt, sand, etc.) materials into the Social Quarters.

Section 4. The final decision as to what constitutes proper dress rests with the management.

ARTICLE V

Conduct

Section 1. No alcoholic beverages will be sold to anyone who, in the estimation of the bar manager on duty, is under the influence of alcohol. Indications of intoxication shall include but not be limited to loud and boisterous behavior, dozing or sleeping anywhere on the premises, aggressive behavior, taunting and/or harassment of patrons or management and use of profane or personally insulting language.

Section 2. The bar manager on duty has the right, and is duty bound to refuse service to anyone whose conduct is, in the opinion of the bar manager on duty, detrimental to any person(s), the Post, or American Legion. This includes comments directed towards patrons who may be considered as personal attacks with respect to sex, race, creed, religion, personal lifestyle or personal differences.

Section 3. The bar manager on duty may order anyone to leave the building whom, in his/her judgment, has violated one or more of these rules and/or has engaged in conduct that is detrimental to the Post or any person. Any person failing to depart the Post when so directed may be evicted by the bar manager on duty by whatever means he/she deems appropriate including, but not limited to aid from non-involved members to effect a low-key removal to involvement by the Town Police in extreme cases.

Section 4. Proper language should be used at all times. Loud, profane, vulgar or abusive language or conduct prejudicial to good order shall constitute grounds for removal from the Social Quarters. Members are requested to refrain from loud and boisterous conduct when leaving the Post.

Section 5. Members and guest will not interfere with the duties and direction of the bar manager on duty. Any complaints about the operation of the Social Quarters or conduct of its employees or members shall be brought to the attention of the Club Room Manager or the House Committee in writing. At no time will a member be allowed to verbally challenge another member in the Social Quarters. Any suggestions or criticism concerning the operation of the Social Quarters shall be submitted to the House Committee where it will be given due consideration.

Section 6. Members or guests not seated at the bar area are requested to go to the service area to be served. This procedure facilitates the checking of membership cards and enhances service. If empty seats at the bar area are available, there is no need to go to the service area upon entering.

Section 7. Members and guest on Post sponsored trips are expected to abide by the same .rules of conduct as if they were in the Post Home.

Section 8. Any member or guest, who is deemed by the bar manager on duty to have violated any House Rule, must be reported to the club room manager in writing, who will bring the infraction to the attention of the House Committee for possible disciplinary action. Such member may be suspended from privileges of the Social Quarters, by the manager on duty for the remainder of the 24-hour operational cycle. Any further disciplinary action will be addressed under section nine (9) of this article.

Section 9. Complaints or formal charges must be filed with the House Committee within five (5) days of the event. Upon receipt of a written complaint, the House Committee will review the complaint and notify the accused in writing within 10 days of receiving the complaint, as deemed appropriate. The accused will have a minimum of seven (7) more days to prepare his/her response if he/she choose to do so. If so, the House Committee will meet with the accuser and the accused to determine if any or further disciplinary action is warranted. The accused or accuser with any witness(s) desired will meet separately with the House Committee. After hearing all evidence relating to the matter, the House Committee will take action as deemed necessary to preserve discipline in the Social Quarters or the Post.

Section 10. Any member disciplined under **Section 9** above, shall have the right to appeal to the Executive Board. The Executive Board will meet at its earliest convenience to hear the appeal. The decision of the Executive Board is final.

ARTICLE VI

Club Management

Section 1. The House Committee shall have as its members, The Post Commander, the Manager of the Social Quarters and one (1) member from each the Legion Post, Post Auxiliary and the Sons of the American Legion. The operation of the Social Quarters shall be the responsibility of the Social Quarters Manager and he/she shall conform to the provisions of the Virginia Alcohol Board of Control (ABC) laws/regulations.

Section 2. The Manager of the Social Quarters shall have the authority to hire employees on a temporary basis till the Executive Board approves the new hire, discipline employees and terminate employment when necessary to ensure the operations of the Social Quarters are in the best interest of Post 148.

Section 3. All purchases in the Social Quarters will be on a cash basis only.

Section 4. Subject to the approval of the Manager on duty, Post members in good standing may cash a personal check not to exceed \$100.00 based on funds available or cash on hand. A \$50.00 service charge will be assessed to the member for any returned check. Any member denied check cashing privileges can petition the House Committee in writing to request reinstatement of check cashing privileges. If returned checks are not redeemed within thirty (30) days, privileges to the Social Quarters will be suspended until such payment has been remitted.

Section 5. When the Post is sponsoring a special function approved by the Executive Board, the management reserves the right to suspend bar operations in the Social Quarters; However the Post will remain open.

Section 6. No member, guest or outside entity shall leave vehicles, boats, trailers, ect. on the Post property for a period exceeding 72 hours, unless given special permission. Towing will be enforced at the owner's expense.

Section 7. There will be no **PANHANDLING** or **I O** Us allowed in the Social Quarters of any kind.

ARTICLE VII

Hours of Operation

Section 1. The hours of operation of the Social Quarters will be Monday through Thursday 2:00pm until, Friday thru Sunday from Noon until. At the discretion of the manager on duty, the closing hours may be extended or may be given earlier if there are no more than five (5) patrons in the Social Quarters.

Section 3. Last call will be given twenty (20) minutes prior to closing. At that time no new games (such as pull-tabs or gaming machines) will be started and games in progress must be completed within the twenty (20) minute time frame. No patron will be allowed in the Social Quarters after the manager on duty has closed.

ARTICLE VIII

Sound Control

Section 1. The manager on duty will control the volume for the audio/visual equipment. The choice of what is to be shown and/or played on all audio/visual equipment will be determined by the majority of the patrons on hand and not the employees of the Social Quarters.

ARTICLE IX

Kitchen Operations

Section 1. Volunteers using the kitchen are responsible for ensuring that all cooking appliances, counters, utensils, ect., are thoroughly cleaned and stored in their proper place at the end of their use.

ARTICLE X

Changes to the Rules of the Social Quarters

Section 1. The Executive Board must approve any additions, deletions or changes to the Rules of the Social Quarters. All members in good standing of the American Legion, Ladies Auxiliary and Sons of the American Legion of Post 148 may make recommendations for additions, deletions or changes to the Rules of the Social Quarters.

Section 2. House Committee members are as follows:

**Signed*

James Woodrum, Jr.
Committee Member
Post Commander

Jody Maddock
Committee Member
Post 148

James Harrison
Committee Member
SAL

Jeanna Wilson Woodrum
Committee Member
Ladies Aux.

Sharon Nelson
Committee Member
Social Quarters Manager

* The original signed copy of these Social Quarters Rules is filed in the Social Quarter Managers office. It may also be viewed on our website at www.americanlegionpost148.org.